



TRiplc BERHAD

[1992010111393 (242896-A)]

TRiplc Berhad is a wholly owned subsidiary of Puncak Niaga Holdings Berhad with involvement in Facilities Management Services (FMS) for UiTM Campus Puncak Alam and Assest Management Services (AMS) for Hospital UiTM Puncak Alam. With the new business on-boarded we are urgently looking for capable talents to fill up few key positions within the new set up team. Submit your application and be part of our pioneer team who sets a higher standard in this industry.

FINANCE EXECUTIVE (BANKING, TREASURY & LOANS)

Key responsibilities:

- To monitor and ensure all loans/bonds principal payments, interest/coupon payments, guarantee fees and professional fees are paid as per scheduled and no default on the payments.
- To liaise with banks/trustees/solicitors/guarantors seeking consent for new facilities or consent to change the existing terms and conditions.
- Monitor and ensure financial statement reports, construction report, maintenance report, remaining cost report, yearly certificate, yearly written confirmation, yearly Debt Service Cover Ratio report and yearly operating budget are submitted on time.
- To liaise with account department/project team for queries raised by banks/trustees/guarantors/rating agency related to financial statement, cashflow projection and the yearly operating budget.
- Monitor the master list for all the bank accounts are updated accordingly for any changes including new account opening, closing of dormant accounts and change of authorised signatories.
- Prepare and review Board Paper for any new accounts opening or closing of accounts or change of signatories for banks accounts if required.

Requirements:

- Candidate must possess at least a Professional Degree in Business Studies/ Administration/Management, Commerce, Economics, Finance/Accountancy/Banking or equivalent (ACCA, CPA, MIA, CIMA, etc).
- At least three (3) years' of working experience in related field.
- Knowledge of financial instruments.
- Knowledge of relevant authority guidelines (ie Securities Commission, Bursa Malaysia etc).
- Good in managing priority and able to work independently under minimal supervision in a fast paced development cycles environment.

Interested candidates are required to submit the updated resumes stating personal particulars, qualifications, experiences, present & expected salary and contact number together with recent passport-sized photograph (n.r) to

ezrin@puncakniaga.com.my/nazirulikhwana@puncakniaga.com.my on or before 31

December 2021. For any inquiries, please do not hesitate to contact us at 03-55228589 ext 1518 / 1534