



## **TRiplc BERHAD**

[1992010111393 (242896-A)]

TRiplc Berhad is a wholly owned subsidiary of Puncak Niaga Holdings Berhad with involvement in Facilities Management Services (FMS) for UiTM Campus Puncak Alam and Assest Management Services (AMS) for Hospital UiTM Puncak Alam. With the new business on-boarded we are urgently looking for capable talents to fill up few key positions within the new set up team. Submit your application and be part of our pioneer team who sets a higher standard in this industry.

### **HSE EXECUTIVE**

#### **Key responsibilities:**

- Provide general support and assistance to HSE Manager.
- Responsible to enforce and monitor company wide SHE related policies, procedures and legal requirements.
- Perform the management of fire safety throughout the buildings.
- Assist in Health and Safety audits and produce audit reports and follow up any actions.
- Assist with the coordination and management of laboratory coats, clinical waste and the clinical waste storage area.
- Liaise closely with the Facilities Management team to manage issues relating to the facilities service provision, and specifically waste disposal, buildings, fire safety equipment, electrical testing and safety audit non-compliances.
- Assist in the identification of need and preparation of risk assessments, compliance and training of staff, with particular reference to machine risk assessments, manual handling, working at height, and display screen equipment.
- Review and record checks on all fire exits, fire and fire equipment, and fire signs.

#### **Key Requirements:**

- Possess at least a Diploma /Advanced/Higher/Graduate Diploma in Safety and Health or equivalent.
- Required language(s): Bahasa Malaysia, English
- At least five (5) years' of working experience in the related field is required for this position.

Interested candidates are required to submit the updated resumes stating personal particulars, qualifications, experiences, present & expected salary and contact number together with recent passport-sized photograph (n.r) to

[ezrin@puncakniaga.com.my](mailto:ezrin@puncakniaga.com.my)/[nazirulikhwan@puncakniaga.com.my](mailto:nazirulikhwan@puncakniaga.com.my) on or before 31 December 2021. For any inquiries, please do not hesitate to contact us at 03-55228589 ext 1518 / 1534