



PUNCAK NIAGA HOLDINGS BERHAD
[199701000591 (416087-U)]

INFORMATION FOR SHAREHOLDERS ON 28TH ANNUAL GENERAL MEETING

Date : **4 June 2025 (Wednesday)**
Time : **10.00 a.m.**
Venue : **Concorde I, Level 2**
Concorde Hotel Shah Alam
No. 3, Jalan Tengku Ampuan Zabedah C9/C
40100 Shah Alam
Selangor Darul Ehsan

PRE-REGISTER RSVP PROCEDURES BEFORE 28TH AGM OF THE COMPANY

The requirements and procedures as summarised below:

	Procedure	Action
BEFORE AGM DAY		
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> Please access the website at https://tiih.online. Register as a user under the “e-Services”. Refer to the tutorial guide posted on the homepage for assistance. <p>For individual shareholders:-</p> <ul style="list-style-type: none"> Select “Create Account by Individual Holder”. Registration will be verified and you will be notified via email within one (1) to two (2) working days. <p>For corporation or institutional shareholders:-</p> <ul style="list-style-type: none"> The authorised or nominated representative of the corporation or institutional shareholder to select “Create Account by Representative of Corporate Holder”. Registration will be verified and you will be notified via email within one (1) to two (2) working days. <ul style="list-style-type: none"> If you are already a user of TIIH Online, you are not required to sign-up again. <p>(Note: Please allow sufficient time for approval of new user of TIIH Online)</p>
(b)	Pre-register your attendance to attend AGM	<ul style="list-style-type: none"> Registration is open from Tuesday, 30 April 2025 up to 10.00 a.m., Wednesday, 4 June 2025. Login with your user ID and password and select the corporate event: “(REGISTRATION) PUNCAK NIAGA HOLDINGS BERHAD 28TH AGM”. Read and agree to the Terms & Conditions and confirm the Declaration. Select “Register for Physical Attendance at Meeting Venue”. Review your registration information and proceed to submit your pre-registration. TIIH Online will send an e-mail to notify that your pre-registration for physical attendance is received and will be verified. System will send an e-mail to notify that your registration to attend the AGM physically is received and will be verified. After verification of your registration against the General Meeting Record of Depositors as at 26 May 2025, the system will send you an e-mail to notify if your registration is approved or rejected. For members who have registered to attend the AGM physically, the system will email the Pre-register approval for the AGM.

APPOINTMENT OF PROXY

Only members whose names appear on the Record of Depositors as at **26 May 2025** shall be eligible to attend, speak and vote at the AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.

Shareholders who appoint proxy(ies) to participate 28th AGM must ensure that the duly executed Form of Proxy are deposited in a hard copy form or by electronic means to Tricor no later than **Tuesday, 3 June 2025 at 10:00 a.m.**

The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner: -

(i) **In hard copy form**

In the case of an appointment made in hard copy form, the proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Drop-in Box located at Unit G-2, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

(ii) **By electronic form**

The proxy form can be electronically lodged with the Share Registrar of the Company via TIH Online at <https://tlih.online>. Kindly refer to procedures below for electronic lodgement of proxy form.

	Procedure	Action
i. Steps for Individual Members		
(a)	Register as a User with Tricor's TIH Online website	<ul style="list-style-type: none"> Using your computer, please access the website at https://tlih.online Register as a user under the "e-Services". Please do refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIH Online, you are not required to register again.
(b)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. Select the corporate event: "PUNCAK NIAGA HOLDINGS BERHAD 28TH AGM - Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy(ies) appointment. Print Form of Proxy for your record.
ii. Steps for Corporation or Institutional Members		
(a)	Register as an User with Tricor's TIH Online website	<ul style="list-style-type: none"> Access TIH online at https://tlih.online Under e-Services, the authorised or nominated representative of the corporation or institutional member selects "Create Account by Representative of Corporate Holder". Complete the registration form and upload the required documents. Registration will be verified, and you will be notified by email within one (1) to two (2) working days. Proceed to activate your account with the temporary password given in the email and re-set your own password. <p><i>(Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate member electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.)</i></p>
(b)	Proceed with submission of Form of Proxy	<ul style="list-style-type: none"> Login to Tricor's TIH Online website at https://tlih.online Select the corporate event: "PUNCAK NIAGA HOLDINGS BERHAD 28TH AGM. - Submission of Proxy Form". Read and agree to the Terms & Conditions and confirm the Declaration. Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein. Prepare the file for the appointment of proxies by inserting the required data. Proceed to upload the duly completed proxy appointment file. Select "Submit" to complete your submission. Print the confirmation report of your submission for your record.

RESULTS OF VOTING

The Company has appointed Coopers Professional Scrutineers Sdn Bhd as Scrutineers to verify the poll results.

The resolutions proposed at the 28th AGM and the results of the voting which have been verified by the Scrutineers upon completion of the voting session for the 28th AGM will be announced at the 28th AGM and subsequently via an announcement made by the Company through Bursa Malaysia Securities Berhad at www.bursamalaysia.com.

DOOR GIFT

Only shareholders (excluding proxies) who attend the 28th AGM are eligible to receive Touch n' Go E-Wallet credit as a door gift upon registration based on the following criteria:-

Category Door Gift Entitlement

Shareholder - Touch n' Go E-Wallet credit worth RM50/- will be given for each Central Depository System account represented
Proxy - Door gift will NOT be given to proxy who participates in the 28th AGM

Eligible shareholders will receive the Touch n' Go E-Wallet reload pin via email within fourteen (14) business days (excluding Saturdays, Sundays and public holidays) from the date of the 28th AGM.

NO RECORDING OR PHOTOGRAPHY

Recording or taking of photographs of the 28th AGM proceedings is strictly disallowed.

ANNUAL REPORT

The Annual Report is available at <https://www.puncakniaga.com.my/annual-reports/>.

A printed copy of the Annual Report 2024 will be made available to a shareholder upon request and will be forwarded within four (4) market days from the receipt of your written request. However, please consider the environment before requesting for the printed copy of the Annual Report 2024.

Should you wish to receive a printed copy of our Annual Report 2024, please complete the **"Annual Report Request Form"** and return it to us via post or fax at +603-5512 0220 or email at investors@puncakniaga.com.my.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9:00 a.m. to 5:30 p.m. (except on public holidays):-

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299
Fax Number : +603-2783 9222
Email : is.enquiry@vistra.com
Contact persons:-
Mohammad Khairudin : +603-2783 7973 Mohamad.Khairudin@vistra.com
Nurul Ainee : +603-2783 9265 Nurul.Ainee@vistra.com